

Developers, property owners, and businesses requesting incentives pursuant to the City of Jenks Downtown Economic Development Incentive Policy should provide the information requested in this application to:

City of Jenks  
ATTN: City Manager  
211 North Elm Street  
P.O. Box 2007  
Jenks, Oklahoma 74037



**1. PROJECT INFORMATION**

Type of Incentive Requested: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Type of Project:

- Retail
- Restaurant/Bar
- Other: \_\_\_\_\_
- Mixed Use
- Entertainment

Business Stage of Project:

- New Business
- Expansion

Address of Project: \_\_\_\_\_

Legal Title Holder of Record: \_\_\_\_\_

Legal Title Holder of Record Address: \_\_\_\_\_

Brief Description of Project: \_\_\_\_\_

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Present Zoning: \_\_\_\_\_

Will the project site need to be rezoned? If yes, please explain: \_\_\_\_\_

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Description of buildings and improvements presently on the project site: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*\*Please attach site plans for the location of project buildings and improvements*

*\*Please attach floor plans and building elevations for project buildings*

Will the project create new jobs?

Yes       No

*If Yes—*

Projected new jobs upon project completion: \_\_\_\_\_

Projected new jobs 24 months after project completion: \_\_\_\_\_

Type, nature, and category of jobs created: \_\_\_\_\_

*If No—*

Number of existing employees: \_\_\_\_\_

## 2. DEVELOPER INFORMATION

Name of Developer: \_\_\_\_\_

Developer Contact & Title: \_\_\_\_\_

Developer Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Project Contact if different than above: \_\_\_\_\_

## 3. FINANCIAL INFORMATION

Amount of Incentive Requested: \_\_\_\_\_

Summary of Estimated Project Costs: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated annual sales tax generating sales (with breakdown by business, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### 4. SUPPLEMENTAL INFORMATION

You are encouraged to attach supplemental information and documents you believe will be beneficial or show that your project meets eligibility criteria in the City of Jenks Downtown Incentive Policy<sup>1</sup>

#### 5. CERTIFICATION BY DEVELOPER

Developer hereby certifies that all information, including all documents and materials attached and submitted, are true to his/her best knowledge and belief and are submitted for the purpose of obtaining the requested incentive for the project. Developer also certifies that this project meets the legislative intent and guidelines the City of Jenks Downtown Policy<sup>1</sup>.

**Developer**

Name: \_\_\_\_\_

Date \_\_\_\_\_

Title: \_\_\_\_\_

**City of Jenks**

Received by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>1</sup>Note: Meeting program eligibility criteria does not guarantee approval of any incentives. All applications will be considered on a case-by-case basis, and the City has sole discretion on the provision of any incentives. If determined to be eligible for an incentive, the City and Developer must execute and incentive agreement.